MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY JUNE 13, 2016

5:30 P.M.

Dear Directors:

Enclosed please find the board minutes, financial information and director's report for the month of May 2016.

If you have any questions before the meeting please feel free to give me a call.

Thank You

Karen

Karen Edgmon

Financial Officer

Mt. Sherman Water Association

Scribe:	Odie J. Watts	
Date:	May 9, 2016	Time: 5:30 PM – 6:15 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Rylee, Quentin – VICE PRESIDENT	870-688-8018
*	Shechtman, Barry – BOARD MEMBER	446-6630
#	Stivers, Betty – BOARD MEMBER	446-5744
#	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

	Board Meeting Attendees:	
	No customers or guests attended this meeting.	

Minutes and Business Discussions:

Agenda	
1. Call to Order	Meeting was called to order at 5:30 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the April 11, 2016 meeting was reviewed and approved. Motion to approve the minutes was made by Barry Shechtman with

Agenda	
	2nd by Ron Ferguson with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the financial report. At the end of February, 2016 the total financial assets currently on deposit: • Treasury Bonds - $32,577.60 • Certificates of Deposit - $102,742.75 • Money Market - $57,901.93 • Checking - $4,775.29 • **TOTAL - $197,997.57** • Deposited $1,000 to the money market account this month. • Paid the insurance payment in the amount of $755.96. • Water loss rate was calculated to be 19.4% for the month. Motion to approve the financial report was made by Ron Ferguson with 2nd by Barry Shechtman with no abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's Report: • Replaced 3 older meters. • No new bids or quotes on blasting and painting tank. The lowest bid so far has been $53,600. Harbor Environmental and Safety has requested three years of income and expense statements in order to apply for a grant to cover some, if not all, of this blasting and painting expense. • Received from Tim Earnst $500 application and $75 membership deposit. • Located and marked water line for a new sign installation by customer. • Set meter for Keisha Manen and checked for leaks. • Set meter for Matthew Kidder.

Agenda	
	• Received easement from Robbie Villines to allow Tim Earnst to complete his water service connection. • Changed meters for Jr. Proctor, John Butler and Rosetta Davidson as part of the high use meter changeout. • Met with Jane Kilgore and left and easement form for her to sign as the first step in supplying increased water volume to Jerry Patton residence. Once the easement is filed Mr. Patton will be contacted to determine how much he is will to spend in order to pursue the project of adding a new line to his residence. Motion to approve the Water Operator's report – by Barry Shechtman and 2nd by Ron Ferguson with no abstentions.
5. Old Business	Reviewed the Action Items listed below for any status updates. • Barry Shechtman indicated he has heard nothing further from our attorney regarding the Butler vs. Mt. Sherman Water Association. The hearing is still scheduled to be heard on Wednesday, June 22, 2016 beginning at 1:00 PM in the Newton County Court House. The court will only hear oral argument – not testimony.
6. New Business	• Ivan Reynolds will continue to pursue an easement from the Kilgores to widen the easement for the overlay project. The only other easement necessary is from Barry Shechtman who has verbally agreed to sign an easement. • Odie Watts Recommended the MSWA purchase at least 6 lead testing kits and take sample as the system exists today and prior to the addition of fluoride to the water as a baseline measurement. Once fluoride is added addition samples can be taken to determine if the introduction of fluoride has had any effect of the lead levels in our water supply. The Board approved and Ivan Reynolds will pursue ordering the lead testing kits.
7. Adjournment	Meeting adjourned at 6:15 P.M.
8. Next Meetings	**NEXT MEETING START TIME:** The next regularly scheduled meeting will be on

Agenda	
	June 13, 2016 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly. See notations above	Ivan Reynolds	ASAP	**IN WORK**
AI79	10/14/13	Follow up with Jane Kilgore to obtain an easement so the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	**IN WORK**
AI 87	7/14/14	Write a letter to the ESI grant person justifying a request for grant and/or matching fund request to fund the project to replace the 3" line with a 6" line to enhance and support expansion of the MSWA system.	Odie Watts and Ivan Reynolds	8/11/14	**ON HOLD**
AI90	8/11/14	Meet with each property owner and review the impact of a new 20 ft. easement requirement for the installation of a potential over lay project to replace the existing 3" line with a 6" line in the Low Gap area.	Ivan Reynolds	9/8/14	**IN WORK**
AI93	9/14/15	Pay TECHRODIUM the first annual fee of $402.50 for implementing the IRIS notification system.	Karen Edgmon	10/12/15	**PENDING**

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI94	5/9/16	Research the cost and availability of at least 6 lead level testing kits to determine the lead levels in the water both prior to and after fluoride has been added to the system by the OMRPWA.	Ivan Reynolds	6/13/16	**OPEN**

Mt. Sherman Water Association

6/8/2016 9:07 PM

Register: Bank of the Ozarks Checking
From 05/01/2016 through 05/31/2016
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/02/2016			Sales	Deposit			76.32	4,851.61
05/05/2016			Sales	Deposit			1,785.51	6,637.12
05/05/2016	5215	Mike Dillow	Ask My Accountant	meter refund	27.55			6,609.57
05/05/2016	5216	Ozark Mtn. Regional...	Ask My Accountant		5,102.96			1,506.61
05/06/2016			Sales	Deposit			534.22	2,040.83
05/06/2016	5217	Buffalo River Ranch	Payroll Expenses		125.00			1,915.83
05/09/2016	5218	Odie Watts	Office Supplies		50.00			1,865.83
05/10/2016			Sales	Deposit			1,752.85	3,618.68
05/10/2016	5219	Dept. of Finance & A...	Ask My Accountant		805.00			2,813.68
05/11/2016	5220	Karen Edgmon	Payroll Expenses		981.50			1,832.18
05/11/2016	5221	Karen Edgmon	Rent Expense		75.00			1,757.18
05/11/2016	5222	Jimmie Beets	Payroll Expenses		20.00			1,737.18
05/11/2016	5223	Leslie Daniels	Payroll Expenses		200.00			1,537.18
05/11/2016	5224	Leslie Daniels	Repairs and Maintenance		175.00			1,362.18
05/13/2016			Sales	Deposit			610.81	1,972.99
05/16/2016	5225	Newton County Cler...	Professional Fees		50.00			1,922.99
05/16/2016	5226	Ivan Reynolds	Payroll Expenses		1,100.00			822.99
05/16/2016	5227	Ivan Reynolds	Repairs and Maintenance		75.00			747.99
05/16/2016	5228	Jasper Post Office	Office Supplies		204.00			543.99
05/16/2016	5229	Buffalo River Ranch	Payroll Expenses		125.00			418.99
05/17/2016			Sales	Deposit			346.79	765.78
05/17/2016			Sales	Deposit			1,337.95	2,103.73
05/23/2016			Sales	Deposit			700.00	2,803.73
05/23/2016			Sales	Deposit			2,231.64	5,035.37
05/24/2016	DBT	Ritter Communications	Utilities		35.43			4,999.94
05/24/2016	DBT	Ritter Communications	Utilities		44.50			4,955.44
05/25/2016			Sales	Deposit			28.47	4,983.91
05/25/2016			Sales	Deposit			3,379.92	8,363.83
05/26/2016	DBT	Carroll Electric	Utilities		15.25			8,348.58
05/26/2016	DBT	Carroll Electric	Utilities		62.47			8,286.11
05/26/2016	DBT	Carroll Electric	Utilities		92.06			8,194.05
05/31/2016			Interest Expense	Deposit			0.33	8,194.38
05/31/2016			Sales	Deposit			296.89	8,491.27

WaterWorks

A Utility Billing Software

800-227-5128

MT. SHERMAN WATER

DIRECTOR'S REPORT

May 2016 Billing cycle

Printed Saturday, May 28, 2016 @ 20:58

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,427,164	100.0%
Water Sold to Customers	1,045,050	73.2%
Utility Use (fire, flushing)	0	0.0%
Water Lost	382,114	26.8%
Average Use Per Account	3,382	
Accounts Using Water	309	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	9,694.00	0.00	0.00	100.20	667.50	0.00	750.92
Count	343	0	0	334	267	0	337
Average	28.26	0.00	0.00	0.30	2.50	0.00	2.23

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on May 2016 Bills		12,290.57	343
Credit Balances	-1,947.64		25
Debit Balances	14,238.21		318
Payments		-12,305.05	293
Adjustments		106.56	7
Balance after Payments and Adj		92.08	49
Current	-1,031.07		30
30 to 60 Days Old	393.62		10
60 to 90 Days Old	220.23		3
Over 90 Days Old	509.30		6
Penalty Charges		226.81	49
Charges for Services		11,212.62	343
Balance Due		11,531.51	

Mt Sherman Water Board Mtg June 13th 2016
Water operators Report by Ivan Reynolds

Date	Customer	Activity Performed	Time Started	Time Ended	Parts Used
5-15	Gary Fowler 2nd cabin	V for low psi Changed Mtr	2 PM	4 PM	1 meter S.N 52089755 Bgn Zero
5-17	Mike Lowe	V for leaks put Mter	3:30P	4:40P	S/N 52089264 1 meter
5-27	Dale Villives	Mter stopped Changed Mter	4:10P	5:20P	1 meter S/N 52089270
6-2	David McClinton	No H_2O V & E found valves off around Mtr Changed Mtr	1:20	4PM	1 meter S/N 52089268
6-13	Edd French Home	changed MtR	12:15P	12:40P	1 meter S/N 52089266
6.13	Carole Clark	Chgd Mtr	12:45P	1:05P	S/N 52089280
6.13	Calvin Voshell	Chgd Mt	1:45P	2:05P	S/N 52089744
6.13	Diane Thompson	Chgd MtR	2:15P	3P	S/N 52089745
	Tommy + Easement	brought to Karen for keeping			
	Mt Sherman Water	acquired price for lead test kit			

Easements from Jane Kilgore
" " from Ronnie ED Kilgore
" " from Betty Brandt